

## Bank reconciliation - example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: **Newton on Trent Parish Council**

County area (local councils and parish meetings only): **West Lindsey**

### Financial year ending 31 March 20xx

Prepared by (Name and Role): **Mr R. Pilgrim Clerk RFO**

Date: **30/05/2023**

	£	£
<b>Balance per bank statements as at 31/3/xx:</b>		
Community Account	429.00	
Business Money Manager Account	10,815.00	
		<hr/>
		<b>11,244.00</b>
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/xx (normally only current account)	-	
		<hr/>
		0.00
Add: any un-banked cash as at 31/3/xx e.g Allotment rents banked 30/3/xx (but not credited until 2 April)	-	
		<hr/>
		-
<b>Net balances as at 31/3/xx (Box 8)</b>		<hr/> <hr/> <b>11,244.00</b>